

STUDENT QUICK START GUIDE



RECURRENCE

CREATE AN ACCOUNT

You will receive a link from your instructor as an invitation to register for the game offered in their class.

Provide your name, email address used for school, and create a password for your new account.

Review the End User License Agreement and click on the check box below Accept to verify you agree to the terms. Click on the submit button at the bottom of the screen.

PAYMENT

If your instructor provided you a coupon code, click on the **HAVE A COUPON CODE?** link before clicking on the Purchase button. Enter the provided coupon code on the space provided and click on the Submit button. Then, click on the Purchase button at the bottom of the screen.

Enter your email, card number, expiration, and CVC code in the space provided. Click on the blue Pay link once completed.

LOGIN

Visit <https://signaturecasestudies.com>.

Click on the **SIGN IN** button.

Enter the email you used to register and the password you selected. Click on the **LOG IN** button.

FORGOT YOUR PASSWORD?

If you have forgotten your password, click on the **FORGOT PASSWORD?** link below the **LOG IN** button. You will be prompted to enter the email address you used to register for the game. An email will be sent to that address with instructions to create a new password.

LOGOUT

Click on your email/account name in the upper right corner of the screen to reveal the **SIGN OUT** link. If you do not see your email/account name, click on the back arrow of your browser to view the menu bar.

Click **SIGN OUT**. (Using the **SIGN OUT** link will ensure that your session is completely closed and prevents unauthorized access to your account.)

HOW TO BEGIN THE SIGNATURE CASE

After all students in your team are confirmed as registered and paid, your instructor will launch the **CASE STUDY GAME**. You may begin as soon as you log in to your account.

SELECTING AN AVATAR AND ROLE

Begin by selecting an avatar. Students may select any avatar they like. Then, select a role. There can only be one student per role on a team. Please consult with your teammates for role assignments prior to selecting a role. Once all students have selected a role, you will be able to begin playing the game from the main **DASHBOARD** screen.

**PLAYING THE SIGNATURE CASE**

During game-play, you will encounter crisis decisions, budget allocations, and leadership challenges. You will work through these challenges with your teammates and decide the best course of action by taking turns in making choices based on your role. The best outcomes will come from working in collaboration.

"WINNING" THE GAME

Your teams ultimate goal is to maximize revenue and the performance of the three satisfaction metrics for customers, employees, and shareholders. You will be able to access the **GAME SUMMARY** which will show your teams outcomes for each of these metrics. Each individual will also receive a **LEADERSHIP REPORT** that will offer a summary of your leadership style based on the answers you provided to the **LEADERSHIP CHALLENGE** questions.



GOOD LUCK!!!

NEED MORE HELP?

Visit <https://signaturecasestudies.com> and click on the green **HELP** link at the bottom of the page for assistance via **Live Chat** or email support. You can also click on the **GUIDE** button to be redirected to our downloads and **FREQUENTLY ASKED QUESTIONS (FAQ's)**.

CONTACT: RECURRENCE
keyaccounts@recurrenceinc.com
425.202.5586
recurrenceinc.com